Welcome to UNC Asheville!

We’re excited to welcome you to embark Orientation at UNC Asheville, and we look forward to showing you the many possibilities waiting for you here.

Preparing for your first semester can be a fun and exciting experience, but like most students, you probably have many questions and concerns. Orientation—and this book—are designed to give you the answers you need to prepare. This book covers essential topics every new UNC Asheville student should know, and it supplements information you’ll receive from Orientation Leaders and UNC Asheville staff.

Please hold on to this book for future reference because it will be useful during orientation and throughout your first year.

Success in your first year at UNC Asheville lays the foundation for future accomplishments, and we want to help you get a great start. Take advantage of the opportunities described in orientation sessions, and this book, to meet people, get involved in student life, find the assistance you need to succeed and use everything UNC Asheville offers to help you reach your goals.

Sincerely,
your embark orientation staff

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As a new student at UNC Asheville, your first steps include paying tuition and fees and meeting immunization and health insurance requirements. If you have not already done so, please take care of these necessary steps as soon as possible.

**Paying Tuition and Fees**

Payments for fall 2014 are due August 1. In mid-July, a bill will be sent to your UNC Asheville e-mail address. If payment is not made by the August 1 due date, your classes may be cancelled.

New students for the spring 2015 semester will be allowed to register for the spring semester, but should be prepared to pay for those classes the same day they register. Students should be prepared to pay for any amount not covered by financial aid. Also, students who intend to apply for financial aid, but have not done so at the time they register, must pay for their classes and get reimbursed when and if their financial aid is delivered.

Checks (made payable to UNC Asheville) for tuition, fees, room and board payments may be mailed to:

**Cashier’s Office**
011 Ramsey Library, CPO #1555
UNC Asheville, One University Heights
Asheville, NC 28804-8504

You may pay in person at the Cashier’s Office by cash, check or money order during office hours, Monday–Friday, 8 a.m.–5 p.m. Payments using ACH, MasterCard, Discover or American Express are accepted online only. To make payments online, log on to your OnePort account, click on the “Student” tab, and click on the ePayment link.

If you are enrolled in the Tuition Management Systems (TMS) monthly payment program, you should review your bill and confirm that your payment plan is correct and will cover both fall and spring semesters. You should be able to use your fall bill to estimate your spring bill in order to accurately review your yearly TMS budget.

finance.unca.edu/tuition
Financial Aid

If you are receiving financial aid, you should confirm with the Financial Aid Office that all necessary steps have been completed to ensure your financial aid is fully secured and will be disbursed on time. Failure to fully secure financial aid in your student account may result in your classes being cancelled.

Your student account (including such things as library fines, parking citations, etc.) must be paid in full before you will be allowed to preregister for the next semester.

You will receive notifications regarding your student account via campus e-mail. Be sure to check your UNC Asheville e-mail often to avoid missing important information. Because of privacy laws, this information will only be sent to you. If you want us to be able to discuss your student account with other interested parties, such as your parents, you need to complete the Information Release process. For detailed instructions, visit registrar.unca.edu.

financialaid.unca.edu

Required Immunizations

North Carolina law requires immunizations for all students enrolled in N.C. colleges and universities. Your immunization records will be reviewed by Health Services to ensure compliance with state law. You must submit your immunization records to Health Services prior to registering for classes. Health Services representatives will be at orientation to administer vaccines, answer questions and review records for compliance. Failure to submit records or noncompliance with the N.C. immunization law may delay your registration process.

Immunization records are NOT transferred automatically from any source.

Acceptable records of your immunizations may be obtained from:

- North Carolina Immunization Registry
- Personal Shot Records—These must be verified with a physician’s stamp or signature or by a clinic or health department stamp.
- County Health Department
- Military Records
- Previous College or University

Required immunizations:

1. Documentation of 3 DTP or TD—Tetanus Diphtheria, last one within 10 years
2. Documentation of 2 MMR—measles, mumps, rubella
3. Documentation of 3 doses of Hepatitis B, if born after July 1994

Recommended immunizations:

1. Meningococcal—1 dose. The Centers for Disease Control and American College Health Association recommend this vaccine for all undergraduates, especially those living in residence halls.
2. Hepatitis A—2 dose series
3. Varicella (chicken pox) if you have not had the disease
4. HPV—cervical cancer vaccine
5. Influenza flu vaccine—seasonal vaccine

If you have not yet sent your immunization records, you may deliver them in person, mail or fax them to:

Health and Counseling Center, CPO #3710
UNC Asheville, One University Heights
Asheville, NC 28804
Phone: 828.251.6520 • Fax: 828.251.6101
healthandcounseling.unca.edu

Health Insurance Requirement

If you are enrolled in six or more credit hours, and you are a degree-seeking student, you must be covered by a health insurance policy. Health coverage may be through an individual policy or through your parents’ health insurance. If you do not have insurance, a policy is available through the UNC system. If you are taking less than six hours or you are not a degree-seeking student, you are not required to have health insurance.

Students who have an existing health insurance policy must go online and provide their health insurance information so coverage can be verified. All degree-seeking students who are taking six or more credit hours will automatically be charged for health insurance. To avoid this charge on your student account, you must demonstrate proof of health insurance by entering your insurance information at bcbsnc.com/student. Once you have entered your insurance information and the waiver has been approved, a credit will be issued to your UNC Asheville student account.

Personal Health Insurance

Your parents or guardians should review their personal health insurance policy to determine whether you will continue to be covered by that policy once enrolled at UNC Asheville. Children are able to be under the coverage of their parents until age 26.
**OnePort**

OnePort is a secure website used for class registration, grade reporting, submitting financial aid applications, checking your UNC Asheville email account, and updating your personal contact information. You may access OnePort on the UNC Asheville homepage.

To access OnePort, you will need the user name and student ID number given to you in your UNC Asheville admission packet.

**OneCard**

The OneCard is much more than your official UNC Asheville ID card—it’s your key to a wide variety of services, resources, building access and discounts. Use your OneCard for access to your residence hall (if you are a campus resident), free access to Asheville transit routes, and for entrance into athletic events. The OneCard can also be used to purchase items or access services in locations such as Ramsey Library, the Bookstore, Cashier’s Office, Copy Center, Health and Counseling Center and all campus dining locations. You can also use general funds on your card to pay for theatre tickets, recreational activities, special student activities and vending machines.

All students who are registered for classes are required to have a OneCard. You will have your photo taken for your OneCard during orientation. Be sure to take care of your OneCard; if you lose or damage it, there is a $25 fee to replace your card.

onecard.unca.edu

**Campus Employment**

The university has more than 650 on-campus jobs for students enrolled in six or more credit hours. You may work 20 hours per week during the academic year and up to 40 hours per week during semester breaks and summer months. Depending on job skill requirements, wages range from $7.25 to $10 per hour. Federally funded work-study positions are also available for eligible students to work on or off campus ($9–$10 per hour for 10 hours per week). Jobs are posted online at career.unca.edu on the RockyLink job-posting database. If you secure work on campus, you must complete a student employment contract and payroll paperwork in the Payroll Office in 115A Phillips Hall. You also need to complete a federal I-9 form and provide required employment identification to Human Resources in 228 Phillips Hall within the first three days of securing your campus job.

career.unca.edu
Student Rights and Responsibilities/
Family Educational Rights and Privacy Act (FERPA)

In order to comply with federal regulations, the University of North Carolina at Asheville has adopted institutional policies and procedures to be followed with regard to the disclosure of information from the education records of current and former students. The student record policy of the University of North Carolina at Asheville conforms to the Family Educational Rights and Privacy Act of 1974 (Public Law 93-380). This policy gives a student the right to inspect his or her educational record within a reasonable length of time, to ask for interpretations, and to request that any inaccuracies be corrected. Education records are in the custody of the Office of the Registrar. A student’s UNC Asheville academic transcript is permanently maintained. Other documents are retained pursuant to administrative policies.

The university does not permit access to or the release of education records without proper authorization of the student with the following exceptions:

- To UNC Asheville officials, including faculty, who require such records in the proper performance of their duties
- In connection with the student’s application for or receipt of financial aid or Veterans Administration benefits
- To organizations conducting studies for educational and governmental agencies (in which case individual students are neither identified nor identifiable)
- U.S. government agencies as listed in Public Law 93-380
- Parents of a dependent student as defined in the Internal Revenue Code of 1954
- Accrediting agencies
- To comply with a judicial order or lawfully issued subpoena
- Appropriate persons in connection with an emergency if the knowledge of such information is necessary to protect the health or safety of a student or any other person
- To other University of North Carolina system institutions if the student applies or is accepted for transfer to those institutions
- Directory information

Information Release Process

Non-directory information cannot be released to parents or guardians at any time without the authorization of the student. Students can authorize release of non-directory information online through their UNC Asheville OnePort account. The access for an authorized individual, referred to as a proxy, can include grades, unofficial academic transcript, schedule of classes, financial aid and accounts payable information. Refer to the FERPA Release/Proxy Access information of the Office of the Registrar website: registrar.unca.edu/proxy-access-online-ferpa-release

UNC Asheville Drug and Alcohol Policy—Parental Notification

Student conduct records of UNC Asheville are considered confidential and are released only in accordance with the provisions of FERPA. It is now permissible for institutions of higher education to notify parents or guardians of underage students (under 21) when they are found responsible for alcohol and other drug-related incidents.

UNC Asheville will, under most circumstances, send a letter to parents or guardians of underage students when there is a second violation of the alcohol portion of the UNC Asheville Drug and Alcohol Policy or a first incident involving illegal drug use or possession.

The university reserves the right to notify parents or guardians when there is a first incident if the university feels there are extenuating circumstances and just cause to do so, and when there is any first incident that results in the student receiving emergency assistance or being transported to the hospital.

If the student is 21 or older, parents or guardians will not be routinely notified of alcohol and drug violations unless the student is determined to be, or to have been at the time of the incident, a danger to himself/herself, others or property, or if the student needs emergency assistance or to be transported to the hospital.

Directory Information

Unless a student requests in writing to the contrary, federal law permits the university to release directory information to the public without the student’s consent. Directory information is information not generally considered harmful or an invasion of privacy if disclosed, such as your name, mailing and permanent address, phone numbers, date and place of birth, major field of study, class year, enrollment status, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance and anticipated date of graduation, degrees and awards received, and previous educational institution.

For more information, go to: registrar.unca.edu/release-student-information
Athletics
UNC Asheville’s intercollegiate athletics program reflects the attitudes and values underlying the university’s overall mission: academic excellence, diversity, equity, integrity, service and accomplishment. UNC Asheville is a NCAA Division I member of the Big South Conference and fields 15 varsity teams for men and women. Students can receive free admission to all regular-season home athletic events by presenting their OneCard. For basketball games at Kimmel Arena, which is located in the Sherrill Center, student tickets are available prior to game day.

recreation.unca.edu

Campus Recreation
The Campus Recreation Department at UNC Asheville provides community members with opportunities to enhance overall physical and mental wellness through various supervised and/or self-directed programs, activities and services. The department manages the Student Recreation Center, Sherrill Center fitness room, Intramural Field, Bike Shop and Diamond Brand Low Challenge Course. Programs include outdoor recreation, intramural sports, group fitness, sport clubs, instructional recreation and informal recreation.

recreation.unca.edu

Cultural Events & Special Academic Programs
The Office of Cultural Events & Special Academic Programs presents the largest of UNC Asheville’s performing arts and REAL (Redefining Entertainment, Arts & Learning) series, featuring world-class performances by musicians, vocal groups, dance and theater companies, authors and lecturers who visit campus each semester. As a UNC Asheville student, you will be able to buy a reduced-price ticket for any of the nationally and internationally known programs offered throughout the year. Some of these programs are free for students!

Nearly all of these talented visiting artists offer hands-on, interactive workshops in their fields and participate in up-close-and-personal discussions in classrooms and with our campus community while they are here. The Cultural Events & Special Academic Programs Committee welcomes your participation to make these big events happen, so join the programming action.

cesap.unca.edu
**Intercultural Center & Multicultural Student Programs**

The Intercultural Center is dedicated to the university’s mission to recruit, retain and support students representing various racial, ethnic, cultural and religious backgrounds and gender expressions.

Here, you can identify campus allies and advocates. The Office of Multicultural Student Programs promotes diverse events that are inclusive, multicultural and enlightening. Lectures, concerts, seminars, leadership workshops, peer-mentoring programs and career-building experiences are organized to help prepare you to live in a global society. Cultural observances include Hispanic Heritage Month, Native American Heritage Month, Black History Month, Women’s History Month and LGBT Pride Month.

msp.unca.edu

**Key Center**

The Adelaide Worth Daniels Key Center for Community Citizenship and Service Learning is the hub of service on campus, and works to connect students, faculty, staff and community partners in meaningful relationships. Whether a one-time project, an on-going service opportunity or an academic service-learning course connection, our goal is to provide a clear pathway for UNC Asheville community members to engage with the surrounding communities, nation and world. The Key Center supports and administers many programs and opportunities on and off campus: Alternative Service Experiences, community service projects, MLK Day of Service, Service Learning Designated Courses and the Community Engaged Scholar Program. All of these programs provide students the opportunities to engage with the community as a formative part of their education. Alternative Service Experiences provide the opportunity for students to use university breaks to explore new communities and learn about various social justice issues. MLK Day of Service and monthly one-time service opportunities help students explore local community issues and provide opportunities for partnership while in Asheville. The Community Engaged Scholar honor is one of five academic recognitions given to graduating students at UNC Asheville, and recognizes students’ commitments to outstanding service learning. Participating in service learning allows you to build your résumé while exploring areas of potential interest and being a part of positive social change. You are encouraged to contact the Key Center to explore the many ways you can begin to make a difference!

keycenter.unca.edu

**Student Activities**

The Office of Student Activities, Involvement and Leadership (SAIL) serves the university community by providing opportunities for personal growth and lifelong learning that align with a liberal arts education and enhance the student experience on campus. Services and programs offered through SAIL include Underdog Productions, Greek Life, Highsmith University Union Operations, evening and weekend programming, student development programs and student organizations.

studentactivities.unca.edu

**Programming**

There is always something to do on the UNC Asheville campus. Departments within the division of Student Affairs and others around campus come together to coordinate several annual events, including Rockypalooza, Homecoming and others. In addition to co-sponsoring collaborative programs, SAIL sponsors a number of events of its own, averaging one event each week. Past activities include monthly open mics, self-defense workshops and roller skating. For information about upcoming events, check out our events section online or pick up a printed calendar of upcoming events during the semester.

studentactivities.unca.edu/programs

**Student Organizations**

UNC Asheville has more than 60 recognized student organizations, including general-interest organizations, honor societies, departmental clubs, fraternities and...
sororities, and community service groups. They sponsor many campus events and offer leadership training for their members. In most cases, membership is open to anyone.

StudentActivities.Unca.Edu/Student-Organizations-List

Underdog Productions
Many of UNC Asheville’s co-curricular programs are sponsored by Underdog Productions (UP), UNC Asheville’s student-run campus activities board. UP regularly organizes events (from comedians to hypnotists to musicians) and offers FREE admission to students. At the end of spring semester, UP sponsors Lawn Party, an entire day of games and fun activities on the Quad. If you are interested in planning and coordinating campus events, we recommend that you apply and get involved with UP.

StudentActivities.Unca.Edu/Underdog-Productions

Greek Life
The UNC Asheville Greek Life system promotes personal, social, intellectual and ethical development. For more information about Sigma Nu and Alpha Sigma Phi fraternities and Alpha Xi Delta and Gamma Phi Beta sororities, call 828.251.6990 or e-mail greeklife@unca.edu.

StudentActivities.Unca.Edu/Sororities-Fraternities

Highsmith University Union
Highsmith University Union is the center of student activities and serves the campus community as a social center while offering a variety of educational and fun programs. The Union houses the campus Gameroom, Bookstore, a student computer lounge, Career Center, Highsmith Food Court, Campus Recreation Bike Shop, OneCard Office, Copy Center, Box Office and Information Service and Highsmith Art and Intercultural Gallery, as well as the Office of the Vice Chancellor for Student Affairs, Office of Student Activities, Involvement and Leadership (SAIL), Office of Transition and Parent Programs, Student Organization Suite, Office of the Student Government Association, Student Environmental Center, Intercultural Center, Key Center for Community Citizenship and Service Learning, Center for Diversity Education and meeting and activity spaces for the use of the campus community.

StudentActivities.Unca.Edu/Highsmith-Student-Union

Student Government
The Student Government Association (SGA) is recognized by the university as the official governing body of its students. Organized into executive and legislative branches, SGA strives to make the voice of UNC Asheville’s student body heard through constant contact with the University of North Carolina General Administration, the North Carolina General Assembly and the UNC Asheville administration. The SGA president is a full voting member of the UNC Asheville Board of Trustees, the university’s highest governing board. As an enrolled student, you are considered a member of SGA and are invited to get involved. Officials are elected each spring, except freshman senators, who are elected in the fall. Appointments of qualified applicants to both branches of government are made throughout the year.

StudentActivities.Unca.Edu/Student-Government
Residential Education and Housing and Student Life Operations

The goal of the Office of Residential Education and Housing and Student Life Operations is to provide a safe, clean and comfortable living and learning community for you. In order to more fully engage you in the liberal arts college experience, we require you to live on campus during your freshman year, and we encourage new transfer students to live on campus as well. Rooms have both landline and wireless Internet connection and extended basic cable television service. All residence halls have features such as study areas, lounges, laundry facilities, computer print stations, vending areas and air conditioning. All residence halls are smoke-free. We want you to enjoy your new home away from home!

housing.unca.edu

Room Assignments

Residence hall room assignment packets are mailed to you in early July. Once you have been admitted to the university, the Office of Housing and Student Life Operations will be in contact regarding procedures for completing the online housing application. The university makes every effort to assign you to the choice indicated on your housing application, but this is not always possible. We do not make room changes during the summer, but if you wish to switch roommates, a “room change period” occurs approximately one week after the semester starts. Spaces often become available throughout the year, offering additional room-change opportunities. The university does have a freshman housing requirement, which guarantees on-campus housing for first-time freshmen. Transfers also are strongly encouraged to apply for on-campus housing.
Closing During Break

For safety and security reasons, the residence halls are closed during break periods, except for fall break. During break periods other than fall break, availability of student services is reduced—our Residential Education and Housing and Student Life Operations staff is not available consistently, Campus Police provides minimum coverage, and the Dining Hall is closed. There is no access to rooms when residence halls are closed. You will receive information about closings in your check-in packets. Personal belongings may remain in the rooms during breaks, but they must be removed at the end of spring semester.

Liability and Renters Insurance

The university does not assume any legal obligation to pay for the loss of or damage to your property if it occurs in its buildings or on its grounds prior to, during or subsequent to the period of your housing contract. It is to your advantage to contact an insurance company and obtain renters insurance. In some cases, you may find you are covered under the terms of an existing policy, such as a homeowner’s policy held by your parents.

Mail Services

Mail will be delivered to residential students’ mailboxes, located in the Highsmith University Union, next to the Bookstore, beginning the first day of classes each semester. It is your responsibility to check your mailbox daily. You are also responsible for important information from the university that is delivered to your mailbox.

Your mailing address will be given to you in early July when you receive your room assignment and check-in information.

What to Bring

Rooms are furnished with a single bed, study desk, chair and dresser for each occupant, as well as a microwave, refrigerator, shower curtain, trash can, recycling can and window blinds. We encourage you to communicate with incoming roommates/suitmates regarding what they will bring so that you won’t have unnecessary duplication of items. The following list may be helpful in packing for UNC Asheville, and you’ll probably think of other things to bring:

- Desk lamp
- Alarm clock
- Pillow & blankets
- Bedspread or comforter
- Sheets & mattress pad (twin, extra-long)
- Towels & washcloths
- Toiletries (including toilet paper)
- Shower caddy & shower sandals
- Laundry basket & laundry supplies
- Cleaning supplies (non-abrasive)
- Broom, dust pan, sponge mop & sponges
- Clothes hangers
- Umbrella
- Flashlight & batteries
- Surge-protector extension cord
- Ethernet cord
- School supplies
- Poster putty or tape
- Backpack
- First Aid supplies
- All UNC Asheville correspondence: schedule, registration information, receipts, room assignment, etc.
UNC Asheville Dining Services offers a variety of options across campus for easy access and choices, so there’s bound to be a spot where you grab that midday pick-me-up or coffee wherever you are!

**Dining Hall**

Located in Brown Hall, the main Dining Hall features healthy, home-style entrees, sides and desserts; vegan, vegetarian, made-without-gluten options; locally-raised produce and meats; and much more. Dining Hall options also include made-to-order sauté stations, salad bar, pizza bar, deli and grill. For guests with additional dietary needs, we encourage you to speak with any of our dining staff and we’ll help to address your needs.

**Highsmith University Union Food Court**

Highsmith University Union has a newly renovated Food Court, featuring freshly made-to-order pizzas at 2Mato and Tex-Mex/grill favorites (wings, BBQ, burgers and chicken tenders) at Austin Grill. The Food Court also features Starbucks brewed coffee, Outtakes sandwiches, Au Bon Pain soups, convenience items and snacks, and a full assortment of The Hop Ice Cream pints, bottled beverages and Pepsi products.

**Argo Tea**

In Ramsey Library, Argo Tea features natural and tasty signature drinks, fresh-baked pastries, quiche, flatbreads and salads. Outstanding coffee is available too—fair trade, organic and certified farmer-direct.

**The DownUnder**

Located on the first floor of Overlook Hall, the DownUnder serves made-to-order sandwiches and wraps, Starbucks premium specialty coffee drinks, and grab-and-go items, with late hours to satisfy any craving.

**Rosetta’s Kitchenette**

Conveniently located in the Sherrill Center’s Wellness Café, Rosetta’s Kitchenette features freshly made entrées and sides with the emphasis on locally-made vegan, vegetarian and healthy eating, served along with locally roasted Counter Culture Coffee and espresso drinks.

**Meal plans**

Required for residential students, meal plans provide flexibility so your dining experience can be as unique as you are. Whether you prefer to eat most of your meals in the dining hall or around campus, meal plan options combine meals and dollars to fit your dining needs.

For more information and all the latest details, visit dineoncampus.com/unca or call 828.251.6183.
UNC Asheville offers various services to help you reach your highest potential.

**Advising and Learning Support**
Located in OneStop Student Services, the Advising and Learning Support (ALS) Office offers assistance with course selection/registration, understanding academic requirements and academic planning. Additionally, the ALS Office provides Academic Recovery Program services for students working to return to good Academic Standing.

[advising.unca.edu](advising.unca.edu)

**Peer Tutoring Program**
Offered as a free service for all currently enrolled UNC Asheville students, the Peer Tutoring program’s student-centered approach offers opportunities for collaborative and active learning. Best of all, tutors are currently enrolled students who know firsthand the challenges of classes such as CHEM 132, PHYS 131, or SPAN 110. Tutoring is available through drop-in tutorial labs, and a schedule of current labs is always available at [advising.unca.edu/peertutoring](advising.unca.edu/peertutoring). If a tutoring lab is not offered for a class, students may request an individual tutor using the application for individual tutoring at [advising.unca.edu/pt/request-additional-tutoring](advising.unca.edu/pt/request-additional-tutoring).

**Disability Services Office**
The Disability Services Office strives to provide students with disabilities equal access to university courses, programs, services and activities in a self-reliant manner when possible. Disability documentation and requests for reasonable accommodation(s) should be received at least four to six weeks prior to the beginning of the semester. This is to ensure services can be provided in a timely manner. All information provided to the office will remain confidential. For more information about registering with the office and to view our documentation guidelines, visit our website or call us at 828-232-5050.

[disabilityservices.unca.edu](disabilityservices.unca.edu)

**Math Lab**
Located on the third floor of Robinson Hall, the Joe Parsons Mathematics Assistance Center—also known as the Math Lab—provides extra help, free of charge, and does not require an appointment. The Math Lab is a great place to do homework or study with a group. Regardless of your previous math background or aptitude, the Math Lab provides assistance and is supervised by a math instructor.

[math.unca.edu/joe-parsons-math-lab](math.unca.edu/joe-parsons-math-lab)

**University Writing Center**
The University Writing Center (UWC) supports students in writing projects and in courses across the disciplines. Student writing consultants offer friendly,
informed feedback at all stages of the writing process, assisting writers with brainstorming, drafting, revising, and final editing. Located on the main floor of Ramsey Library, the UWC is open Sunday through Friday, morning through evening.

Appointments last 30-50 minutes and can be scheduled by visiting writingcenter.unca.edu.

Career Center

The Career Center supports the mission, academic programs and advancement of the University of North Carolina at Asheville by:

1. Assisting students to integrate their liberal arts education and execute a planned and meaningful transition into their desired career path.

2. Partnering strategically with employers, faculty, parents, staff and other external constituents to connect students and alumni to professional networks, internships, jobs and graduate school opportunities.

3. Providing professional guidance and resources to students and alumni to develop lifelong career management skills in order to compete in a rapidly changing, competency-based and global environment.

Visit the Career Center’s website at career.unca.edu.

The Career Center offers a variety of services, including but not limited to:

• Individual Career Counseling
• Self-Assessment Inventories
• Major and Career Exploration Services and Resources
• On-Campus Student Employment
• Internship and Job Search Assistance
• Career Planning and Job Search Assistance
• Résumé Development Assistance and Critiques
• Career, Job, Graduate School and Internship Fairs
• Graduate and Professional School Preparation
• Mock Interview Practice
• Online Job and Internship Postings
• LinkedIn Profile Development

Health and Counseling Center

Located at 118 W.T. Weaver Boulevard, the Health and Counseling Center has professional staff to provide health and counseling services for currently enrolled students. Office visits and medical examinations are free of charge. Laboratory services, medications, immunizations and surgical procedures require a small fee. The staff takes great precautions to ensure your privacy and is committed to protecting confidentiality. No information about your visits will be shared with anyone outside the Health and Counseling Services staff without your written permission. Even your parents or guardians must get health information directly from you, except when your health status is critical or if you are a minor. If you are under 18, you must have a “minor consent” form signed and on file at the Health and Counseling Center.

healthandcounseling.unca.edu

Bookstore

Located on the lower level of Highsmith University Union, the UNC Asheville Bookstore offers multiple textbook options including used, digital and rental. Students can save up to 50 percent by renting their textbooks through the Bookstore. Order online at unca.edu/bookstore and avoid shipping fees by picking up your books in the store. Ordering online from the Bookstore ensures you get the right book, every time, and staff are available to help you.

The Bookstore also offers Book Buyback. Books are bought back daily at national wholesale rates, and at the end of the semester a large buyback is conducted, where books used in the next semester are bought at 50 percent of the retail price.

In addition to textbooks, the Bookstore offers fun gifts, UNC Asheville clothing, snacks, discounted Biltmore tickets and school supplies.

unca.edu/bookstore

Bookstore Hours

Monday–Thursday, 8 a.m.–6 p.m.
Friday, 8 a.m.–5 p.m.
Saturday, 11 a.m.–3 p.m.
Sunday, closed
Freshman Parking Policy
Freshmen are not permitted to park cars on campus during their freshman year (fall and spring semesters). If you experience extenuating circumstances, you may complete a New Freshman Parking Waiver Application to seek an exemption from this policy.

Transportation Options
Although freshmen are not permitted to park cars on campus, alternative transportation options are available to help students save money, be green and have fun—whether traveling around campus or around the region.

Public Transportation—All students, faculty and staff have unlimited and free access to all Asheville Transit routes with a valid OneCard that has a current year Passport sticker, which is available in Vance Hall.

Campus Shuttle Services—This free shuttle system operates Monday–Friday, 7:30 a.m. to 5:30 p.m. Shuttles provide service to most buildings and parking lots on campus.

Zimride at UNC Asheville—Zimride at UNC Asheville is a campus ride-sharing system designed for single-trip travel (i.e., weekend and holiday travel) as well as daily commutes.

Car Rental and Car Share—Enterprise Rent-A-Car offers local car rentals to UNC Asheville students age 18 and older. UhaulCarShare provides an hourly rental program with cars parked on campus.

Emergency Ride to Campus Program—Provides students who regularly carpool, bike, walk, or take transit a limited number of free emergency rides back to campus if those transportation options are unavailable.

Med Cab Program—Allows students without access to a vehicle (or who are unable to use a vehicle) a free taxi ride to a designated medical facility for appointments or emergencies, or to a pharmacy to pick up a prescription or other medical supplies.

Bike Shop—Located in Highsmith University Union, the UNC Asheville Bike Shop offers free access to tools and free bike rentals to students, faculty and staff. For more details about parking and transportation, call 828.251.6691 or email transportation@unca.edu.

Student Parking Options
Parking permits are available for resident and non-resident students who are not classified as freshmen. Parking permits cost $100 for the academic year and are available for purchase online at publicsafety.unca.edu/parking.

To complete your online registration for a parking permit, you need to provide the following:

• OneCard
• Vehicle Registration
• Driver’s License
• Proof of Vehicle Insurance (if it does not appear on registration or has changed)
<table>
<thead>
<tr>
<th>Service</th>
<th>Contact Information</th>
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<tbody>
<tr>
<td>Area Code (828)</td>
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<tr>
<td>Advising &amp; Learning Support</td>
<td>advising.unca.edu 350.4500</td>
</tr>
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<td>Campus Police</td>
<td>publicsafety.unca.edu 251.6710</td>
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<tr>
<td>Campus Recreation</td>
<td>recreation.unca.edu 232.5106</td>
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<tr>
<td>Cashier (Business Office)</td>
<td>finance.unca.edu/tuition 251.6664</td>
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<td>Disability Services</td>
<td>disabilityservices.unca.edu 232.5050</td>
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<td>Financial Aid</td>
<td>financialaid.unca.edu 251.6535</td>
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<tr>
<td>Health &amp; Counseling Center</td>
<td>healthandcounseling.unca.edu Health Services: 251.6520 Counseling Center: 251.6517</td>
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<td>Highsmith University Union</td>
<td>studentactivities.unca.edu/highsmith-student-union 232.6990</td>
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<tr>
<td>Information Technology Services (ITS)</td>
<td>Help Desk its.unca.edu 251.6445</td>
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<tr>
<td>Intercultural Center &amp; Multicultural Student Programs</td>
<td>232.2417 msp.unca.edu</td>
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<tr>
<td>Mathematics Assistance Center (The Math Lab)</td>
<td>math.unca.edu/joe-parsons-math-lab 251.6556</td>
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<tr>
<td>OneCard Office</td>
<td>onecard.unca.edu 251.6767</td>
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<tr>
<td>OneStop Student Services</td>
<td>onestop.unca.edu 350.4500</td>
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<tr>
<td>Residential Education &amp; Housing &amp; Student Life Operations</td>
<td>housing.unca.edu 251.6700</td>
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<tr>
<td>Student Activities</td>
<td>studentactivities.unca.edu 251.6990</td>
</tr>
<tr>
<td>Transition and Parent Programs</td>
<td>transition.unca.edu 232.2417</td>
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<tr>
<td>University Dining</td>
<td>dineoncampus.com/unca 251.6183</td>
</tr>
<tr>
<td>University Peer Tutoring</td>
<td>advising.unca.edu/peertutoring 251.6593</td>
</tr>
<tr>
<td>Writing Center</td>
<td>writingcenter.unca.edu 251.6596</td>
</tr>
</tbody>
</table>
be a member of the BLUE CREW

Did you enjoy your embark experience? Want to be a 2015 Orientation Leader?

For information, application materials and deadlines, go to transition.unca.edu/faces/blue-crew